



## Register for TrustFunds in 4 simple steps

If your company holds earnest money in a trust account, complete the registration process to securely accept electronic earnest money payments.



To begin, go to [www.trustfunds.us.com](http://www.trustfunds.us.com), click "Get Started" in the upper right corner, and select "Register as a Member." Click your market's MLS logo, and choose your member type.

### STEP 1

#### Create log-in information and watch for the verification email.

Once you receive the email, log back into TrustFunds to view your Service Agreements and your service fees.

### STEP 2

#### Complete TrustFunds Online Application

Fill out the 10-minute online application so we can connect your trust account to your new TrustFunds account.

### STEP 3

#### Upload Company Documents

Upload a voided check for both the trust account and operating account. Provide a document that proves your tax ID number, and you're almost there!

### STEP 4

#### Verify your Test Transaction

Once your documents are reviewed and approved by underwriters, TrustFunds will send a 'test' transaction to verify your trust account. Once you receive the 'test' transaction, log back in to your TrustFunds account to verify the transaction amount.



### THAT'S IT – YOU'RE DONE!

Feel free to check your registration status at any time by contacting your TrustFunds Support Team. Now, it's time to tell the world you accept electronic earnest money!

WAY TO GO, YOU INDUSTRY LEADER!